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March 23, 2020

Dear Summer 2020 Washington Center Applicants:

As you prepare for your spring semester to resume, we know you have many questions about the summer ahead. The International Education team continues to assess the impact of coronavirus (COVID-19) on summer programs. The purpose of this message is to communicate with those of you who have committed to **The Washington Center** so you are aware of new developments.

- On March 19, 2020 the [US State Department](#) issued a [Level 4 Global Health Advisory](#) advising US citizens to avoid international travel. Many countries have taken similar sweeping measures to restrict travel.
- The [CDC](#) recommends these [considerations before traveling](#) within the US

While we remain cautiously optimistic that The Washington Center will proceed, there is a high level of uncertainty. [The Washington Center](#) has updated its refund and cancellation policies to provide maximum flexibility and peace of mind to students. Should a student choose to cancel their application to the summer program prior to Friday, April 17th there will be no cancellation fee and a 100% refund will be provided even if the student has accepted an internship offer. For full details, visit <https://twc.edu/covid-19>

PLEASE RESPOND TO THIS MESSAGE TO LET US KNOW IF YOU INTEND TO WITHDRAW OR PROCEED:

- **Withdraw from Summer 2020**
 - \$50 application fee will be credited to your student account, if applicable
 - \$500 enrollment deposit will be credited to your student account, if applicable
 - You will no longer receive updates from our office
- **Proceed with caution to participate in The Washington Center in Summer 2020**
 - We will advise you individually how to prepare and take precautions as you move forward. **Request a Zoom advising appointment [here](#).**
 - Programming changes may occur without notice. **Creating a contingency plan is essential.**

We know that this is a difficult time for all students. Please know that we are here to support you. We are available to address any study abroad questions or concerns via virtual drop-ins, Zoom advising appointments, email, or phone. We appreciate your patience, adaptability, and flexibility in these unprecedented times. The health and safety of Bentley students is our top priority. Our updates for study abroad students will continue to be posted here <https://www.bentley.edu/coronavirus>

Stay well,

Laura Bentley, Assistant Director

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